



CITY OF
Sturgis
MICHIGAN

130 N. Nottawa St.
Sturgis, MI 49091
www.sturgismi.gov
(269) 659-7287

**ELECTRIC DEPARTMENT
PRE-APPLICATION FOR ELECTRIC
SERVICE**

Please complete this application form for each service requested. If the service size being requested is 400 amps or less, please complete developer information, service location and service information only and sign under step 1.

STEP 1:

Developer Information:

Name: _____
Telephone: _____
Email: _____
Address: _____
City/State/ZIP: _____

Electrical Contractor Information:

Name: _____
Telephone: _____
Email: _____
Address: _____
City/State/ZIP: _____

Service Location:

Address: _____
City/State/ZIP: _____
Subdivision / _____ Lot: _____
Project Name: _____

Return Pre-Application to:

City of Sturgis
130 N Nottawa Street
Sturgis, MI 49091
Attn: Electric Department

Service Information (select only one):

_____ 120/240 Volts/Single Phase _____ 120/208y Volts/Three Phase _____ 277/480y Volts/Three Phase

Amperage Size _____

Project Information:

Initial Electrical Demand, (kW): _____ Estimated Start Date: _____
Final Electrical Demand (kW): _____ Estimated Completion Date: _____

The Electric Department will determine the electric system's ability to deliver the capacity and energy as requested in the Application. If a system study is required to determine if electric system improvements are needed to meet the capacity and energy requirements at the site, the City will provide a cost estimate for the study and, if authorized below, the Developer shall pay for the study, in full, before the study is commenced. If electric system improvements are needed to meet the capacity and energy requirements at the site, the City will provide a cost estimate for those improvements. The Developer can then (a) agree to pay the cost for the system improvements, or (b) install on-site generation. On-site generation is subject to the requirements of the City's Utility Terms and Conditions.

By signing this form, I affirm the information on this application is correct to the best of my knowledge. I understand that any changes made to this information or attached documents may affect the time and cost required for the City of Sturgis Electric Department to provide requested service and electric demand will only be allocated based on the issuance of a current permit/license in good standing. If permit/license expires a new application must be completed and approved.

Developer/Agent
Type or Print

Signature (required)

Date

STEP 2:

Estimated cost of study: \$_____ (City to complete)

Developer response to estimated study cost: (1)_____ accept and agree to pay; (2)_____ reject and withdrawal of Pre-Application

Developer/Agent
Type or Print

Signature (required)

Date

STEP 3:

Estimated cost of system improvements: \$_____ (City to complete)

Developer response to estimated system improvement cost (Initial next to selection):

(1)_____ Accept and agree to pay cost of system improvement or;

(2)_____ Reject and install on-site generation or;

(3)_____ Reject and withdrawal of Pre-Application

Developer/Agent
Type or Print

Signature (required)

Date

FOR CITY USE ONLY

Notes: _

- ☐ Approved
☐ Approved as Noted
☐ Denied

Name of City Representative

Signature

Date